

ENVIRONMENTAL VISAGE LIMITED

HEALTH AND SAFETY POLICY

Environmental Visage Limited (Envisage) is a small environmental consultancy undertaking largely office-based activities, which can be undertaken at home as necessary. As such, the health and safety issues faced by Envisage and our staff are generally easily controlled. However, staff members may also be required to work at client sites where industrial, construction, or demolition activities are undertaken, and also need to travel to those sites during the course of their work. Hence all staff members are trained to consider the health and safety issues associated with their daily activities and to take appropriate precautions to avoid risks.

Envisage is committed to ensuring the health, safety and welfare of its employees and other persons who may be affected by our activities. To this end we commit to:

- Provide adequate assessment and control of the health and safety risks arising from our work activities, including the use of documented risk assessments where required, for visits to client sites;
- Promote and maintain clean, safe and healthy working conditions;
- Provide and maintain safe plant and equipment, and ensure safe handling and use of substances where required;
- Provide Personal Protective Equipment (PPE) where required to minimise risk when undertaking tasks;
- Ensure that all employees are competent to do their tasks, and give them adequate training, by providing suitable and sufficient information, instruction and supervision;
- Consult with our employees on matters which may affect their health and safety;
- Implement emergency plans such as evacuation procedures, and undertake practice drills and any necessary checks to ensure that the procedures will be effective;
- Strive to prevent accidents and cases of work related ill health, and investigate any accidents, dangerous occurrences, sickness or stress which do occur with the aim of avoiding repetition.

Additionally, all employees are required to:

- Co-operate with managers and clients on health and safety matters, including additional measures which may be enforced from time to time in order to control a specific issue;
- Not interfere with anything which is provided to safeguard their health and safety, or that of others;
- Take reasonable care of their own health and safety, and the safety of others who may be affected by their acts or omissions; and
- Report all health and safety concerns or ideas for improvements to an appropriate person (their Line Manager or Site Contact).

This Policy will be subject to regular review (at least annually) in order that it remains current and suitable to Company needs and operations. This Policy may be distributed to all stakeholders and other interested parties, and is written and wholly supported by the Board, as signed below:

Dr Amanda Owen.
Managing Director and Principal Environmental Consultant.
Environmental Visage Limited.

June 2024.
Review due no later than June 2025.